Special Conference held 1/6/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Mr. Allaben.

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DOCKET. The Docket of the Woman's Board meeting to be held January 7th was presented for reconsideration, and no changes were made in any of the recommendations of the previous Office Conferences.

TRANSFERS. $100. transferred from salaries at Truchas to C. E. at San Pablo.

DORLAND INSTITUTE. L/Phillips, rec'd 12/30/12, recommending sale of the reservoir tract for $600. Recommendation approved.

SANTA FE. Letter/Sshaub and Report/Adams in re purchase of lot belonging to Senator Catron. The Conference recommeds that this lot be purchased for $1000., which has been contributed as a special.

H. B. Allaben
Secretary.

Office Conference held 1/10/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish, Miss Potter, Miss Finks, Mr. Allaben.

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TRANSFERS.

. $135 from C. E. to Repairs, Ganado.

. $250 from Rep. to C. E., New Jersey Academy.

. $25 from salaries to Repairs, Chimayo.

. $75 from salaries to C. E., Taos.

. $130 from repairs to Eq., N. J. Academy.

. $460 from Eq. to C. E., Concord.

. $5 from Eq. Good Will to repairs Wolf Point.

LAGUNA.

L/Mrs. Brodhead to Miss Fraser, 1/3/13, asking for for community worker. Referred to J. C.

DWIGHT.

L/Robe, 12/27/12, calling attention to the need of a pastor for the neighborhood of Dwight. This appeal has already been sent to Dr. Moffett, and as that work properly belongs to the Home Board there appears to be no cause for action on the part of our Conference

PRESBYTERIAN HOSPITAL, Jan Juan, P. R.

L/ Hildreth, 12/30/12, enclosing bill for legal services in connection with suit for malpractice amounting to $100. Approved by the Conference for payment.

1/10/13.

NEAH BAY. Proposed L/Clarke to Com. of Ind. Affairs, disapproved by Conference 12/28/12 and submitted to Dr. Moffett for his recommendation, was resubmitted with memorandum from Dr. Moffett recommending that the wording of the letter be altered with Miss Clark's approval, and that this editing be presented for her signiture at the first favorable opportunity. No action. It is assumed, therefore, that the action taken December 28th still stands.

(El Prado)
TAOS. L/E. Craig, 12/26/12, and Mr. Adams' report giving rise to the question as to the possibility of reducing the force another year to one mission worker, this worker to devote her attention largely to community problems, with the understanding, however, that a school should be conducted at any time and for such a period as the worker might think advisable.

MENAUL. L/Ross, 12/31/12 , making appeal for new school building for Menaul. The discussion was favorable to placing this appeal on the list of apportionments. No definite action was taken.

PANGUITCH. L, Rolofson, 12/11,17,31/12, showing conditions and giving ~~rise~~ to the question of advisability of continuing the work another year. It was voted to make no change at the present time.

TAOS. L/Scott, 12/29/12 and report of Mr. Adams showing need of home for teachers. In view of the uncertainty as to the permanency of our work at Taos , it was deemed unwise to make any permanent enlargement.

1/10/13.

HARLAN. L/Johns, 12/10 and 27/12 showing need of additional appropriation of $75 for C. E. Voted to obtain this by transfer from salaries at St. George.

Secretary.

Special Office Conference 1/16/13

Present: Miss Fraser, Mrs. Gildersleeve,
Miss Fish, Mr. Allaben.

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LAUREL FIELD. L/Goodrich 1/8/13, relative the proposed change of administration of the work of the Laurel Field. Voted to recommend to Joint Conference that the stations on the Laurel Field be turned over to the Home Board to be conducted as community work.

Secretary.

Office Conference held 1/20/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish
Miss Petrie, Mr. Allaben.

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MARSHALL. L/Childs, 1/11th and 16th, 1913, and resignation Miss Penrose 1/18/13. Miss Penrose's resignation was accepted, and it was voted, in accordance with the recommendation of Mr. Childs, to send Miss Leiper, who spent part of last summer with her father and mother at Allanstand under Miss Goodrich's direction, as substitute for the remainder of the fiscal year.

GANADO. L/Sheets, 1/13/13, expressing desire to resign the work at the school and accept a position as matron at the Ganado Hospital. Approved by conference.

GUNNISON. L/Curtis, 1/13/13, asking for a vacation of three months on account of illness. Approved.

LUMBER JACKS. Memo. stating that Mr. Higgins is anxious that the Woman's Board take over Mrs. Jack McCall as hospital visitor, the salary already having been pledged. Voted to refer to J. C. for discussion.

ALLISON-JAMES SCHOOL. The question of a name for the girls' school to be maintained in accordance with the action of the Woman's Board, January 7th, was discussed, and it was voted to recommend that the name of the school should be Mary E. James School, and that the memory of Miss Allison should be perpetuated by designating the present girls' dormitory as Allison Hall. Be-

1/20/13.

fore the above recommendation is taken to the Woman's Board Miss Fraser ~~should~~ is to take up the matter with Miss Allison by correspondence, with a view to ascertaining her wishes in the matter.

1/13/13

BRIGHAM CITY. L/McNiece-Olin, asking permission for the church to make use of the rental of the old dwelling house on the church lot, provided the church will make the necessary repairs to make the house habitable. Permission granted.

MIDDLETON. L/Brooks enclosing one from Stoetzer, Fairmont, pointing out obstacles in the way of beginning work among the Foreigners at Fairmont. No action, but it was the judgment of the conference that unless the way should be opened for Mrs. Brooks to take the work at Fairmont we should plan to use her elsewhere after April 1st.

PYBE MEMORIAL. L/Scott, 1/11/13, enclosing copy of proposed leases for house. As the amount of the annual rental ($240.) seemed to the conference excessive, the matter was referred back to the School Department for further information.

KIRKWOOD MEMORIAL. L/Adams, 1/2/13, calling attention to the shortage in the account of the former superintendent, Miss Rogers, amounting to $16.25, due to her failure to charge on the books a number of bills which she had paid. Mrs. English, formerly Miss Rogers, reported that these bills were lost at the time of the flood last summer, and she could not get duplicates of the bills though she wrote for them. Conference voted that these should be entered as a proper charge against the school by Miss Rogers' successor, Miss Boutwell.

H. O'Hara

Secretary.

Regular meeting held 1/24/13.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Mr. Allaben.

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TRANSFERS:

From	salaries,	Lawson,	to	Eq.	Huntsville-------	$15.
"	"	Chimayo	"	"	Menaul----------	25.
"	"	Los Ranchos	"	C.E.	Clear Creek-----	25.
"	"	Guines	"	"	Guines----------	250.
"	"	St. George	"	Rep.	Panguitch-------	50.
"	Eq.	Wasatch	"	"	Wasatch---------	100.
"	C.E.	St. George	"	"	Panguitch--------	40.

BRIGHAM CITY.

The Office Conference recommends that permission be granted the church at Brigham City to make use of the rental of the old dwelling house on the church lot, provided the church will make the necessary repairs to make the house inhabitable.

SANTEE.

The action of the J.C. recommending to the Woman's Board for favorable consideration a project by which the Woman's Board and the Board of Home Missions should unite with the Congregationalists in the support and control of the Normal Training School was discussed, and the proposed plan for administration submitted by Dr. Douglas considered. It was voted to urge favorable action on the part of the Woman's Board, with the un-

derstanding that of the proposed two representatives of the Woman's Board and the Board of Home Missions one of them should be the Superintendent of Schools, representing the Woman's Board.

NEW BRUNSWICK. Mr. Allaben reported the substance of his conference with Mrs. Harsanyi, and it was agreed that Mrs. Harsanyi should remain at New Brunswick pending the final adjustment of the policy of the work among the Foreigners.

TUCSON. L/Record, 1/16/13, stating need of sleeping porches and new school building, the sleeping porches to cost approximately $4,000. and the school building approximately $25,000. It was agreed that there was need of the porches, and the hope was expressed that we would be able to supply these during the next fiscal year. Instead of the expensive schschool building it was thought best to provide either an open air airschool room or take under consideration the possibility of remodeling the chapel for this purpose. As alteration of chapel might be prevented by conditions of gift, it was voted that the School Department should confer with Mr. Olin relative the matter.

EMBUDO. L/Davis, 1/17/13, stating that the proposed well could be dug for $150., and asking permission to begin work at once. As there is a special fund to meet this, the request was approved.

1/24/13.

SANCTI SPIRITUS. L/Rogers, 1/18/13, showing need of additional appropriation, largely on account of the increased cost of text books, due to increased registration, for which there is shown to be a corresponding increase of tuition receipts. Voted to obtain $250. by transfer.

DORLAND INST. L/Childs, 1/6/13, suggesting the wisdom of applying to the proposed purchase of the corner let at Dorland Institute the proceeds of the sale of the reservoir tract. No action.

ROCK CREEK. L/Brown, 1/21/13, asking for an additional worker for that station another year, this worker to serve as public school teacher during the usual term. Voted to include this in Budget.

The following memorandum from Dr. Moffett, to be submitted to the Woman's Board, was received and read:

OPEN DOORS.

Christian Education
for American Indian Youth.

8000 children without schools or teachers.

Where are the appeals to-day?

1. The Navajo Reservation of Northern Arizona.
2. The Pine Ridge Reservation, South Dakota.
3. The Papago Country, 100 miles south of Tucson, Arizona.
4. The children of 10,000 Indians In Northern California.
5. Oklahoma's scattered full-blood Cherokee and Creek communities.
6. Semi-Pagen Pueblo Dwellers of N. M.

The Church's Opportunity
America's Heathen Indians.

Report from "Navajo Mountain Country", Arizona - Utah - "Among the many camps we visited and told of sin and of the Saviour, I do not remember of one Navajo that had ever before heard the name of Jesus."

Secretary.

Office Conference held 1/31/13.

Present: Miss Fraser, Miss Petrie, Miss Fish,
Mr. Allaben.

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FREDERICKTOWN. L/Jewell, 1/25/13, calling attention to need of allowance for traveling expenses. Voted to make transfer of $50. from salary to cover the need for the remainder of this fiscal year.

TRANSFERS:

From	Rep.	San Juan, P.R.(school)		to	C.E.	Sancti Sp., Cuba---		$50.
"	C.E.	"	"	"	"	"	"	200.
"	Rep.	"	"	"	Sal.	San Juan School		117.
"	Sal.	Lawson, West Va.		"	C.E.	Lawson, West Va.---		30.

MANCHESTER. Mr. Allaben presented his letter to Dr. Burchell under date of 1/31/13. This was approved by the Conference.

H W Allaben
Secretary.

Regular Meeting held 2/7/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Petrie, Miss Fish, Miss Finks, Mr. Allaben.

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MAYAGUEZ MARINA. Inasmuch as Miss Hazen now has a teacher who lives with her at the home, it was voted to discontinue the companion appropriation for this station.

COMPANION FUND. On recommendation of the School Department it was voted to dispense with the Companion Fund hereafter, and make appropriations on the salary budget of the stations requiring this expenditure.

W. A. Allaben

Secretary.

Special Office Conference 2/11/13.

Present: Miss Fraser, Miss Fish, Mr. Allaben.

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TRANSFERS.

The following transfers were made:

From Good Will Eq. to Dwight C.E.----------$300.
From Farm School Rep. to Farm School C.E.-------- 400.
From Good Will Eq. to Haines C. E.---------- 100.
From " " " " " Rep.---------- 60.47
From Mayaguez Sal. to Guines C. E.- ---------- 50.
From Fairview Sal. to Dry Creek C.E.---------- 6.65

W C Allaben

Secretary.

Meeting held 2/13/12.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Miss Pinks, Mr. Allaben.

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TRANSFERS.

The following transfers were approved:

From Sal. Fairview to C. E. Salina, $20.
" Reg. Marshall to C. E. Marshall, $58.02
" Eq. " " " " 5.76
" Sal. " " " " 50.00

WOLF POINT. L/King, 2/1/13 enclosing extimates of electric lighting plant. In the discussion the question was brought up as to what might be provided in the way of additional accommodations at this school. It was voted that the School Department should prepare recommendations on the basis of the papers submitted by Mrs. King last year.

LANGDON MEMORIAL. L/ McGord and Watson, 1/30/13, relative the policy for next year. In accordance with the recommendation of our Field Superintendent, it was agreed that the high school work should be abandoned and that the school should be restricted to the grade and industrial work, beginning with the next school year; and accordingly $500. should be deducted from the salary budget and this amount transferred to the Harlan salary budget.

CHAPIN. L/Butter, 1/24/13, submitted for information.

2/13/13.

SANTEE. The discussion of the Santee project was renewed, and the additional information presented, that there is a Government school within a few minutes' walk of Santee. In the judgment of this Conference this fact should be carefully considered in reference to the proposed union with the Congregationalists. No further action taken.

W. A. Clarke

Secretary.

Regular Meeting held 2/14/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish
Miss Petrie, Miss Finks, Mr. Allaben.

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FLAG POND. Petition submitted by R. T. Gettys (Feb. 6) and letter Dr. Hensley and Jennie Moore(Feb. 6) requesting reopening of Flag Pond school. It was voted to recommend that $500 be added to the Budget for this purpose.

MCLEAN. The Office Conference voted to recommend to the ~~Woman's Board~~ Joint Conference for consideration the advisability of sending Mr. McLean to Sitka as school pastor, thus relieving Mr. Bromley of all responsibility for the students and enabling him to devote his whole time and attention to the work of the community.

TUCSON. L/Record, 2/4/13, asking additional $100 for Mr. Guigou. Voted to provide thisas an increase of salary for the present fiscal year.

ORTON-CHIMAYO. L/Orton, 2/1/13, asking for leave of absence for one year from September 1st, 1913, without compensation. Granted.

MT. NETA. L/Findley-Olin, 2/7/13, recommending sale of one and 54/100 acres at $40. Approved by Conference on recommendation of Mr. Childs.

HUNGERFORD. L/Johns, 2/7/13, stating that the trustees of the Presbyterian Church of Springville desire to have their pastor live in the principal's residence, and that in place of rental they would assume the responsibility of

2/14/13.

caring for the property. It was the judgment of the conference that the care of the property should remain under the supervision of Mr. Johns, and that the principal's residence should be rented to the incoming pastor at a reasonable amount, to be agreed upon by the Board of Trustees of the church and Mr. Johns as our representative, with the further understanding that the pastor would vacate at 60 days notice, in case the Woman's Board should need the property for sale or other purposes.

W. A. Allen

Secretary.

Meeting held 2/21/13.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Miss Finks, Mr. Allaben.

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BRITTONTOWN. 1/ Gass, 2/8/13, asking for larger support for her work. It was voted to relieve the station on the Budget to the same amount as last year - $100., but to commission Mr. Childs on his next visit to Tennessee to investigate the possibilities of the work in this community.

DORLAND. It was voted to provide for Miss Phillips' salary for the months of December, January, February and March by transfer of $200. from St. George salary account.

PUEBLO PRESBYTERY. L/ Weaver, 2/11/13, asking that two members of the committee be sent to investigate conditions in this Presbytery, the Board to pay the expenses. It was voted to recommend that the proposed investigation be approved, with the understanding, however, that the Board would not bear the expense.

TUCSON? L/Record, 2/10/13, asking whether there would be any objection to our getting aid from the Department of Agriculture of the state and maintaining an experimental station on our farm. Voted to refer to Joint Conference for favorable consideration.

2/21/13.

SITKA. L/Adams, 2/4/13, calling attention to the need of reshingling the roof on the hospital at Sitka. Action was deferred pending the receipt of Mr. Adams' full report.

SHELDON JACKSON SCHOOL. L/Bridgham, 2/4/13, reporting that Miss Midgley was obliged to leave the field on account of necessity for medical treatment. It was voted to continue her salary for three months from March 1st from the Emergency Fund.

MRS. BAKER'S DEPT. Owing to the excessive charges for duty and commission on shipments to Cuba, it was voted to notify Mrs. Baker that no supplies should be asked for our schools in Cuba.

BRUSH CREEK. L/Heminger, 2/12/13 asking for definite information regarding the building of the cottage. It was voted to recommend to Joint Conference that the Home Board, in exchange for some portion of the property involved in the transfer of the work in North Carolina, be requested to provide the sum of $1,200. for the erection of this cottage, the matter to be a subject of conference between Miss Fish and Mr. Olin before reference to J. C.

HARLAN. L/Johns, 2/14/13, calling attention to the decision of the Board of Education to begin the erection of a school building at once, thus making it unnecessary for them to use our building another year. This brought up the larger question of our policy for Harlan, and it was voted to recommend the establishment of a boys' industrial school in Harlan County.

2/21/13.

FLAG POND. It was voted that $500. for the Flag Pond work be added to the Budget.

WITHERSPOON COLLEGE. It was voted to provide on the Budget a salary of $800. for a teacher of Agriculture for Witherspoon College, Buckhorn, Ky.

BRUSH CREEK. It was voted that the salaries at Brush Creek should be fixed for the new fiscal year at $450. each.

FERRON. It was voted to transfer $25. from salaries at Fairview to Ferron C. E.

HAINES. For the purpose of eliminating confusion in the matter of accounts, it was voted to transfer the Equipment appropriation at Haines ($1,052) to Repairs and Improvements.

MEANUL. It was agreed by the members of the Conference to approve of the solicitation on the part of the Secretary of a gift of $20,000 for the school building at Menaul, and $7,000 for a gymnasium.

W. W. Clark
Secretary.

Special meeting held 2/26/13.

Present: Miss Fraser, Miss Fish, Miss Petrie,

Mr. Allaben.

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SITKA. L/Adams, 2/10/13. Voted to transfer from salaries to C. E. $576., and from equipment to C. E. $338.

W. A. Allaben

Secretary.

Meeting held 2/28/13.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Mrs. Potter, Mr. Allaben.

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SITKA. Notice was given of the resignation of Miss Dinsmore.

COLEGIO AMERICANO. L/Rowe, 2/17/13, asking whether the Board is willing that all the teachers should go North this summer. It was thought by the Conference to be unwise to leave this station without some representative, and accordingly it was suggested that Miss Barnes remain.

ALLISON SCHOOL. L/Ross, 2/18/13, relative proposed change of name for the Allison School submitted for information.

AGUADILLA. L/Sloan, 2/18/13, asking advice regarding disposal of a number of text books no longer needed, suggesting that they be given to the Polytechnic Institute. It was voted to authorize Miss Sloan to dispose of them, first writing to Miss Baker of Anasco and Miss Rowe of Mayaguez, giving each of them an opportunity to select any needed on the list, the remainder to be sent to Mr. Harris.

BESSIE MATTHEWS. Memo. submitted by Miss Fraser from letter of Mrs. Eugene Willard suggesting that $100. be granted from the Emergency Fund for Miss Matthews," who labored under the Board for twelve years, and is now sick, poor and in need." It was voted to recommend to the Woman's Board that $100. be granted from the Emergency Fund, and that the Board also recommend to the

2/28/13.

Board of Home Missions the advisability of recommendingMiss Matthews for consideration by the Board of Relief.

HARLAN. L/Porter, 2/21/13,asking for some information to be given out at the Presbyterial meetings regarding our policy for Harlan this coming year. It was agreed that the School Department should make a reply consistent with the actions of the Office Conference regarding our policy at this point, without committing the Board to any definite project.

SCHOOL COMMITTEE. L/Dodge, 2/20/13, submitted for information.

FREDERICKTOWN. L/Jewell, 2/25/13, submitted for information.

SHELDON JACKSON SCHOOL. L/Bridgham, 2/16/13, submitted for information. L/10/13 requesting definition of policy with regard to urging pupils to join the church. It was agreed that this matter would need to be left largely to Mr. Bridgham's judgment.

CHIMAYO. Annual Report submitted with special reference to the fire hazard. It was suggested that plans be made in our Budget for providing one extinguisher for each of the plaza schools.

SHELDON JACKSON SCHOOL. L/Adams, giving figures for Budget 1913-14. In view of Mr. Adams' recommendation it was voted to increase the total for the S. J. School from $25,000. to $27,000., with the understanding that this would provide an average attendance of 110 pupils for nine months and

2/28/13.

an additional period of three months for indentured pupils to the number of 70, thus enabling us to maintain the school fon the twelve months basis.

M C Allaben

Secretary.

Meeting held 3/5/13.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Mr. Allaben.

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CHAPIN. L/Record, 2/24/13 giving an account of Miss Chapin's work at San Miguel. Voted to send a copy of this letter to Mrs. Butter.

~~SAN MIGUEL~~ San Miguel Indian Days. L/Record, 2/25/13, showing need of two workers, and suggesting transferring Miss Laird. Voted to consider this favorably, if finances will permit, after close of fiscal year.

SHELDON JACKSON SCHOOL. L/Garey showing need of printing press costing approximately $350. Voted to secure as special if possible.

CUBA. Dr. Dixon's report of recent visit submitted. Voted to ~~send~~ present this to Executive Committee at its next meeting.

HARLAN. L/Johns, 2/28/13, asking for further information to be used in consultation with Louisville women planning to visit Harlan this spring. Referred to School Department.

BUDGET. The following Summary of the Mission School Budget was presented and considered:

Budget of Woman's Board

Year 1913-1914.

Average Receipts on which Budget is based.

Average of receipts for the four years ending March 31, 1913, for all purposes exclusive of "Specials" and work among foreigners, where workers are not commissioned---------- ----------$394,025.

Expenditures.

School Budget.

School appropriations	$325,000.
Specials, Farm School	2,500.
Insurance	5,500.
Teachers' Traveling Expenses	2,000.
Contingency Fund	5,000.
School Department	11,100.
Total----------	$351,100.
Literature Department----------	16,000.
General Administrative Expenses----------	32,900.
Total Budget 1913-1914----------	$400,000.
Total Budget 1912-1913----------	423,582.
Decrease----------	$ 23,582.

Secretary.

Meeting held 3/13/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish, Mrs. Potter, Mr. Allaben.

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SCHAUB. L/Schaub, 2/27/13, presented for information relating to proposed Bible Training School in connection with Dwight, stating that it would be impossible for him to accept this position. Referred to Joint Conference.

KIRKWOOD MEMORIAL SCHOOL. L/5/5/13, showing that in accordance with the Government regulations it will not be possible for the school to accommodate more than 27 pupils.

Brusle
BANKS CREEK. L/Heminger, 5/5/13, calling attention to the need of cottage and sending sketch. Referred to Joint Conference.

GRASSY COVE AND CRAB ORCHARD. L/Taylor - Fish, 5/5/13, asking whether we would make various property adjustments. In view of the fact that Mr. Adams will soon have to complete his survey of Tennessee it was voted to defer action in the matter until that time.

HAINES. L/Craig, 2/28/13, relative appointment Haines Hospital, showing probable cost of living expenses. Voted to offer Mr. Craig maximum salary of $1,200 with home but not board for himself and wife.

AGUADILLA. L/McKinney, 2/28/13, asking for special leave of absence from May 15th for two months, to attend a family reunion. Request granted.

SAN ANGELO. L/Hodges -Dixon, 5/4/13, requesting the Woman's Board to undertake the school work now being carried on under the direction of Mrs. Suter. Referred to Woman's Board.

3/13/13.

WASATCH ACADEMY. The question as to what procedure should be taken in the matter of erecting the Finks Memorial Dormitory was discussed, and the School Department was authorized to secure bids on the basis of the working drawings already in hand for this dormitory.

FARM SCHOOL. 1/3/7/13, sumbitted for information relative plans for faculty and number of students to be admitted.

NEW JERSEY ACADEMY. L/2/28/13, submitted for information.

GUINES. L/2/24/13, submitting design for fence, and showing need of erecting same at an early date. The School Department reported that a letter had already been sent to Miss Wilson calling attention to the possibility of putting a temporary fence around three sides of the lot, and erecting the same kind of a fence as at San Juan in front of the property.

DWIGHT. L/3/5/13, showing need of additional appropriation for current expenses. Voted to obtain $52. by transfer.

MARYVILLE CONFERENCE. L/Lyas, 3/6/13, asking that the Woman's Board appoint a representative. Action deferred pending further correspondence on the subject pab of the School Department.

5/15/13.

NORMAL AND COLLEGIATE INST. L/Childs, 5/5/13, asking that unused balance of office expenses for Field Supt. be transferred to repairs at the Normal. Request declined.

COLLEGIO AMERICANO. Annual Report for year 1911-1912 calling attention to need of stronger teaching force in grades one and two, this work now being done by student teachers. It seemed best to adopt the recommendation of the School Dept., that no emphasis be placed upon the normal training at the Colegio this coming year, and that the school be organized along the lines of a high grade boarding school.

Secretary.

Special Conference, 3/22/13.

Present: Mrs. Bennett, Miss Fraser, Miss Fish, Mrs. Gildersleeve, Miss Petrie, Mr. Allaben.

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MEN TEACHERS. The School Dept. raised the question as to the policy to be followed regarding increasing the number of men teachers in the boys' boarding schools. On motion of Mrs. Bennett, seconded by Mrs. Gildersleeve, the Conference decided that it should be our policy to make a proportionate increase in the number of men teachers in the boys' boarding schools.

Secretary.

Meeting held 3/21/13.

Present: Miss Fraser, Miss Fish, Mr. Allaben.

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WASATCH. L/3/8/13, showing pressing need of beginning the erection of new dormitory in the spring, suggesting that an appeal be made locally for gifts through the medium of a public meeting. As authority has already been granted to the School Department to have the estimates secured, no further action was required on that point. It was the judgment of the Conference that it would be unwise to make an appeal to the community as a whole at this time, but rather to approach individuals in the way that may be deemed best.

ERWIN. L/ Smith-Olin, 3/15/13, asking approval as matter of courtesy of sale of the old manse property, proceeds to be invested in the erection of a modern manse. Request approved.

BRUSH CREEK. L/Heminger, 3/12/13, asking permission to get money toward the house in Hartford City, Indianapolis and Perth Amboy. Declined pending the result of request that Home Board build the house.

APPLICANTS. L/March 10, 1913, Harrold, explaining circumstances connected with her withdrawal from work in Cuba and asking for reinstatement. Voted to approve reconsideration of appointment.

LANGDON MEMORIAL. L/3/10/13, relative adoption of policy extending to certain high school girls the advantages of the

dormitory, suggesting Miss Rowlee, our high school teacher, be released to accept appointment in the public high school. The policy as a whole approved.

DUBOIS. L/3/13/13, enclosing L/Duncan relative new Indian school. No action.

SUTHERLAND. Request from Miss Sutherland asking for sabbatical leave, calling attention to former ruling of the Board to the effect that teachers were entitled to Sabbatical leave of absence on half pay. Action deferred pending investigation by School Department as to rule.

LAURA SUNDERLAND. 1/3/11/13, asking as to advisability of holding school open one additional week, to enable visitors returning from the Annual Meeting to see the school in operation. Voted to approve of such an arrangement.

TUCSON. L/3/7/13, asking for a definite decision regarding the transfer of Miss Laird. The School Department recommended that Miss Laird be frankly informed as to the wishes of the Superintendent, be offered one year's leave of absence at half pay, with the understanding that at the expiration of the leave of absence she accept transfer to some other station, provided Miss Laird has not received any leave of absence hitherto.

MENAUL. Miss Fraser reported that she had failed to secure the contribution of $20,000. which she asked in behalf of Menaul.

Secretary.

Meeting held 3/27/13.

Present: Miss Fraser, Miss Petrie, Mrs. Gildersleeve, Mr. Allaben.

BRUSH CREEK. L/ Robinson, 3/5/13, submitting sketch of plans for new house. Voted to recommend to the Woman's Board that $1,000. be obtained as a special for the erection of this much needed home.

DORLAND INSTITUTE. Diagram of property submitted showing purchase recently made by her at a cost of $1,500. $1,000. of this amount has been raised for Miss Phillips and she has given a note for the balance. Conference recommends that the property be accepted by the Board, and that the $500. note be paid as follows: $~~5~~00. from repair and improvement account at Dorland Institute ~~and $500. from Contingency Fund.~~

TENNESSEE. L/Caile-Fish, 3/15/13 requesting the Board to undertake work on one of the branches of Pigeon River in Sevierville County, stating that the Second Presbyterian Church of Knoxville has pledged $114. for this special work. Voted to refer to our Field Superintendent, Mr. Childs, for recommendation.

SNEEDVILLE. L/Boyd, 3/8/13, and excerpt from L/Boyd, 8/2/11, relative agreement that proceeds from sale of Sneedville property be devoted to the erection of a church. Referred to the Woman's Board for consideration.

3/27/13.

SAN JUAN. (Colo.) L/Clements, 3/3/13, raising question as to payment of tuition and stating that both Dr. McAfee and Mr. Craig had told her to send the children home if their parents could not pay. It was voted that it would be the policy of the School Department to urge the teachers in the day schools to secure tuition wherever possible, but to use their own judgment as to the advisability of admitting students whose families are either unable or unwilling to pay tuition.

Secretary.

September 16th, 1912, a special conference of the Publication Committee and officers of the Woman's Board was held to consider the establishment of a Joint Despatch Office. Those present were Mesdames Bennett, Pingry, Gildersleeve, the Misses Rue, Petrie, Fish and Fraser.

Letters were read from Mrs. Walker, Mrs. Corning and Mrs. Sackett; later a letter was received from Mrs. Gregory. A copy of the paper prepared by Dr. Halsey and Mr. McAfee, outlining the plan for a Joint Despatch Office, had been previously submitted to each person.

Mrs. Bennett asked Miss Rue to explain advantages and disadvantages of proposed plan, which she did, and also answered many questions. Miss Rue stated that approximately 75 % of orders including remittances, were for ten cents or less, naturally making bookkeeping an expensive proposition. At present approximately ten thousand dollars is spent for administration, express and postage of the Literature Department as now maintained by the Boards of Home Missions. Of this twenty-three hundred dollars covers the salaries of four clerks, whose time is entirely used in the shipping department, no account of Miss Rue's oversight is here included. Serious exception was taken to the implication in Article IV that more might be involved in the new Joint Despatch Office than simply shipping supplies.

Question asked, "Why should Joint Despatch Office ever initiate literature?"

Question asked, "To whom would the Head of this new Department be responsible?" Also, "To whom would the stock be charged?"

After a lengthy discussion revealing how radical a change the new plan proposed, it was finally decided that the committee approve the proposition as a whole but before presenting it to the Woman's Board, desired a detailed statement of the plan including an estimate of the cost of maintaining the Joint Despatch office, so as to show how it would be an economy in money as well as in time and efficiency.

Since the meeting Miss Rue has prepared the following detailed estimate of shipping department of our present Literature Department:-

ESTIMATE OF SHIPPING DEPARTMENT

(Estimated as accurately as is possible in Literature Department)

Salaries.....	$2220.00
Expense and postage reduced by $674.44 that was returned.....	651.37
Postage stamps received and transferred to Expense Account...	1252.30
Envelopes,packing,wrapping Paper,twine and sundry supplies for shipping.....	455.92
	4579.59

THE BOARD OF HOME MISSIONS
OF THE
PRESBYTERIAN CHURCH IN THE UNITED STATES OF AMERICA
156 FIFTH AVENUE, NEW YORK

D. STUART DODGE, D.D., PRESIDENT
HARVEY C. GLEN, TREASURER

CHARLES L. THOMPSON, D.D., SECRETARY
JOHN DIXON, D.D., ASSOCIATE SECRETARY
JOSEPH HERBERT McAFEE, ASSOCIATE SECRETARY

September 9th,1912.

Memo for Miss Fraser:

Some time ago Dr. Halsey and I were appointed a special committee to consider certain problems of our Boards covered by the accompanying proposal. This proposal is now being laid before both Boards. It is understood that it will come up at the conference of our Home Board staff at 11 o'clock Wednesday September 11th. You will wish to give it careful consideration in advance so that you may offer counsel at that time.

J. M. Alexander

JOINT DESPATCH OFFICE.

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Proposed:-

1. That the Boards of Home and Foreign Missions join in establishing and maintaining an office for the despatch of all supplies. (The Foreign Board will probably not find it practicable to include its shipping to foreign destinations.)

2. That all departments of both Boards and the joint Department of Presbyterian Missionary Education commit all literature and other supplies designed for distribution throughout the country to this joint despatch office.

3. That the despatch office be equipped to handle and ship promptly all orders transmitted through any department of the Boards; and that its accounts shall be so kept as to charge against each Board and department its share of the operating expense.

4. That the despatch office at present be charged with no responsibility for initiating literature not negotiating with printers nor otherwise producing supplies; but that its duties be strictly confined to those of the prompt and economical despatch of supplies delivered to it and ordered out.

5. That, while it would seem wise to confine the duties of this office to shipping for the present, the matter of making it also a "purchasing agent" for the Boards located in New York be considered at a later date.

6. That as one important detail the office be charged with maintaining an automatic invoice system so that demand for reprints may be known in advance of the exhaustion of stock in the case of any and all pieces of literature.

7. That any Board or Department shall be at liberty to maintain in the joint office lists for the periodical despatch of literature as it may think best.

8. That the Boards and their several departments study cooperative methods and arrange their programs of circularization so that missionary literature shall reach the churches to the best possible effect.

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This proposal is made in the interests solely of economy and efficiency. Present methods are open to censure from this point of view.

Interference with liberty and initiative in the creation of literature in any department is in no sense proposed.

The foremost intention is the installation of the most modern, prompt and accurate shipping system. The best trained shipping clerk available should be placed in charge, with competent help. The system which has given the great mail order houses a world-wide reputation is none too good for the missionary propaganda.

Memorandum for Miss Frazer

Commenting on your memoranda from the meeting of your special conference on September 16th, when the plan for the Joint Despatch Office was discussed, I should say that the request for more definite data before the plan is formally presented to the Woman's Board is wholly reasonable. The paper so far drawn up is designed only to introduce the topic and lead to its discussion by all concerned. So far the suggestion has been cordially accepted everywhere.

You raise three queries:

First. "Why should Joint Despatch Office ever initiate literature?" As stated in the paper, it is not designed that it shall do so now; nor, indeed, is it in anybody's thought that it shall ever initiate literature. The suggestion in No. 4 of the paper implies a possibility that it may by a re-ordering eventually "negotiate with printers or otherwise ~~to~~ produce supplies." As the paper indicates, some of those with whom we have advised believe that a Joint Producing Agency may later seem wise, and this Office might be made such an agency. It is to be remembered that this plan has been ordered by the General Assembly, and the fulfilment of the Assembly's order awaits the action of the Executive Commission. They have taken no action yet, but it is very desirable that when they do act the Boards shall have an opportunity to shape the policy inaugurated.

Second. "To whom would the head of this new Department be responsible?" The question has not been widely discussed. It would seem to be natural that a joint committee, representing the Boards, should have general supervision.

Third. "To whom would the stock be charged?" I am not sure that I get the point. Of course the Despatch Office would keep accurate

invoice and it would be held responsible for the proper handling of all material committed to it. The bills for producing the material would of course be chargeable to the agency creating the literature. The Despatch Office would not in any way be concerned with these bills.

In short, the Despatch Office would operate somewhat like a bank: Instead of dollars it receives copies of leaflets and pamphlets; it pays out these values to the persons and in the numbers ordered by those who have made the deposits with it.

If I do not hit the point please allow me opportunity to try again.

J. E. McAfee

Sept. 26, 1912.

TERMS ON WHICH LITERATURE IS SENT.

I. Books and Prayer Calendars will be sent upon request to secretaries of literature and study class leaders who will be responsible for them. In order to receive credit for copies remaining unsold they must be returned in perfectly salable condition within 30 days from date of bill with return transportation prepaid.

II. It is inferred that persons ordering supplies will exercise the best judgment in selection and in stating quantities desired, therefore credit will not be allowed on more than <u>one third</u> of the returnable literature charged on a bill. Credit cannot be given on publications that are not included in the bill.

III. When literature is returned a letter giving an itemized statement of the contents of the parcel should be sent by mail at the same time.

IV. Literature that does not appear new or has been marred in any way by lead pencil or finger marks cannot be credited because it is rendered unfit for our sales tables.

V. Leaflet publications the price of which is less than ten cents per single copy are not returnable.

VI. Societies should exercise care not to return to our department literature intended for Boards located in other cities as it cannot be forwarded.

VII. A discount of 20% is allowed to synodical and presbyterial secretaries of literature on all orders for leaflets amounting to $1.50 or more. The Prayer Calendar and Text-books for study are not subject to discount except when one hundred or more copies are ordered at one time.

VIII. When a discount is allowed transportation is always added to the bill. In case of no discount transportation is met by the Literature Department.

SYNODICAL AND PRESBYTERIAL FILES.

IX. Our Women's Board of Home Missions has supplied without charge a complete file of its leaflet publications for each synodical and presbyterial society, but because of the large financial outlay required to do this, pamphlet and book publications exceeding ten cents in price have not been included.

X. These files are held in trust by the synodical and presbyterial secretaries of literature as an essential aid to their work and when new officers are elected they are to be transferred intact. Leaflets loaned or lost must be replaced at the expense of the society to which the file belongs.

Meeting held 4/4/13.

Present: Miss Fraser, Mrs. Gildersleeve, Mr. Allaben.

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RUSSELL. The question has been raised as to whether the Woman's Board should complete the year's leave of absence granted to Miss Mary M. Russell of Miss Goodrich's field, in view of the fact that that work has been transferred to the Board of Home Missions. .It was agreed that the Woman's Board would complete the year.

SHELDON JACKSON SCHOOL. L/Ludlow & Peabody, 4/3/13, summitting design for memorial tablet. Design approved and referred to Miss Jackson of Washington for final decision.

SANTA FE. L/Schaub, 3/25/13 and L/Runnion to Fish, 3/24/13, relative appointments another year. It was agreed that, in view of the fact that Mr. Schaub intends to resign, it would be best to recommission all the other workers at the Allison and James Schools.

IRON MOUNTAIN PRESBYTERY. L/Jewell, 2/27/13, relative undertaking work at Grandin, Carter Co., Missouri. Referred to School Department for recommendation.

CUBA. Report of Committee of the Board of Home Missions in conference with Dr. Dixon and Mr. Allaben was submitted for information. (Meeting was held April 1, 1913.)

SMITHBORO. L/Smith, 3/18/13, showing need of more school work in that section. No action taken.

4/4/13.

TUCSON. L/Record, 3/27/13, calling attention to accidental death of Lillian Enos. It was the sentiment of the Conference that such accidents should be avoided, and the School Department was requested to get a detailed report from Dr. Record.

FERRON. Resignation of Miss Manley on account of ill health was presented.

BURGET. Mr. Allaben reported that it had been found necessary to make the following changes in the Budget:

Total,	Marina, Mayaguez, P.R.,	changed	from	$2,245	to	$2,575.
"	Colegio,	"	"	5,232	"	5,062.
"	Aguadilla, Porto Rico,	"	"	3,699	"	3,539.

(These do not effect the field totals.)

To provide for San Miguel for three months it was necessary to take $60. from each of the salary budgets of Ganado and Kirkwood Memorial.

TRANSFERS. The following transfers were approved.

From	Salaries	Good Will	to	Salaries	Los Angeles	$55.
"	C. E.	Lawson	"	Rep.	Lawson	63.
"	Salaries	Good Will	"	C. E.	Truchas	6.45
"	C. E.	Logan	"	Rep.	Logan	50.
"	Salaries	Good Will	"	C. E.	Dwight	75.52
"	"	"	"	Eq.	Ganado	42.10
"	Eq.	San Juan	"	Rep.	San Juan(Colo)	12.80
"	Salaries	Good Will	"	C. E.	Los Ranchos	7.00
"	"	"	"	"	Harlan	24.12
"	"	"	"	Rep.	Allison	.77
"	"	"	"	"	Harlan	3.85
"	"	"	"	C. E.	Little Pine	9.36

4/4/13.

From	Salaries	Good Will	to	C. E.	Gladstone	$16.50
"	"	"	"	Rep.	James	28.97
"	"	Mayaguez	"	C. E.	Mayaguez	5.41
"	"	Good Will	"	"	Chimayo	6.70
"	"	"	"	"	Taos, El Prado	23.95
"	"	"	"	"	San Pablo	3.
"	Rep.	San Pablo	"	"	San Pablo	4.
"	Eq.	"	"	"	"	26.
"	Sal.	Good Will	"	"	Clear Creek	7.70
"	"	Guines	"	"	Ganado	95.33

W. C. Clarke
Secretary.

Meeting held 4/11/13.

Present: Miss Fraser, Miss Pish, Mrs. Gildersleeve, Mr. Allaben.

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MANAGUEZ MARINA. L/Hazen, 4/1/13, asking permission to take summer vacation in the States. Granted.

SCHUKNECHT. L/Schuknecht, 4/3/13, asking for transfer. In view of Mrs. Schuknecht's long and faithful service extending from 1900 to the present time, and in view of the additional fact that she is evidently in need of a rest, it was voted to recommend that she be given one year's leave of absence on half pay from September 1.

HAINES. L/McLean, 3/29/13, relative employment of Dr. Palmer. It was judgment of the conference that in view of the fact that Dr. Craig's salary would begin April 1, the least possible amount ought to be expended for medical service pending his arrival August 1.

KLM SPRING. L/Templeton, recommending year's leave of absence on half pay for Miss Buchanan, who has been in the service of the Board since 1897, and is now incapacitated on account of illness. Granted this leave of absence from April 1.

GANADO. L/Moore, 4/2/13, calling attention to need of pair of ponies. Miss Fraser stated that she hoped to be able to get $100. to meet this need.

4/11/13.

HARLAN. L/Johns, 4/7/13 and Jones, 4/5/13, calling attention to the fear that of the community as to the safety of our academy building, now rented to the public school authorities. It was the judgment of the School Department that there was no cause for alarm and no action, therefore, was taken.

COLEGIO. L/Rowe, 4/1/13, relative policy for the new year, and suggesting that the school offer a Christian home to girls living in the small towns who wish to attend public schools in Mayaguez. It was the judgment of the Conference that it would be best to conduct the Colegio merely as a boarding school for girls and a day school for boys and girls.

DORLAND INST. L/Phillips, 4/7/13, calling attention to the request that we sell a site for a brink plant on our farm at Dorland. It was the judgment of the Conference that it would be unwise to make this sale so long as we are conducting a dormitory at the Willows.

LOS ANGELES. L/Bradbeer, 4/4/13, relative sale of the school property. It was voted to recommend to the Woman's Board the passage of a resolution requesting the Board of Home Missions to advance $10,000 from the Kennedy Fund as an interest bearing loan, for the erection of the new school building at Los Angeles, this amount to be refunded by the sale of the old school property.

W A C Clarke
Secretary.

Meeting held 4/18/13.

Present: Miss Fraser, Mrs. Gildersleeve, Miss Fish, Miss Petrie, Mr. Allaben.

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SANTA FE. L/Schaub, 4/8/13, relative sale of stock and transfer of bees to Menaul. Authorized.

MARINA. L/Hazen, 4/5/13, asking permission to participate with the auxiliary societies in planning to raise $1,000. endowment. Raised the question also as to whether, if this $1,000. endowment were raised, the Board would then furnish a worker to give her whole time to the industrial department. Permission to solicit $100, was granted Miss Hazen. No action was taken relative the salary of an industrial teacher, but it was the judgment of the Conference to make no promise, but rather to plan to carry on the work at the Marina on the same basis as that at the Pueblo Nuevo.

GUINES. L/Wilson, 4/12/13, replying to criticisms of the relationship with the local pastor. Letter received with approval, and referred to the officers of the Home Board for information.

GRANDIN. L/President Congregational Educational Society, 4/16/13, explaining why Congregationalists declined the offer of the Grandin property. Referred to Woman's Board for consideration.

H. B. Allaben
Secretary.

Special Office Conference, 4/21/13.

Present: Miss Fraser, Miss Fish, Mrs. Gildersleeve, Mr. Adams, Mr. Allaben.

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SHELDON JACKSON SCHOOL. Mr. Adams' report on the Shelson Jackson School was presented for consideration, and the recommendations were approved.

MARSHALL. L/Finley, 4/14/13, showing need of $48.55 for March expenses, requisition for which was not made, through a misunderstanding. It was voted to recommend to grant this amount from the Contingency Fund.

DORLAND INSTITUTE. L/Phillips, 4/17/13, enclosing copy of letter to James Rector, 4/16/13; L/Rector - Phillips, 4/8/13; 2 L/ Frye - Phillips; L/Frisbee - Frye, 4/7/13, relative proposed sale of a portion of our farm at The Willows to the Brick Company. Referred to Mr. Childs for investigation and recommendation.

W. O. Allaben

Superintendent.

Meeting held 5/1/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Miss Finks, Mr. Allaben.

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WALNUT SPRING. L/Olsen, 4/24/13, regarding disposal of piano at Walnut Spring. It was the judgment of the Conference that pending the adjustment of property interests of the Woman's Board in the stations recently turned over to the Department of Church and Country Life no property should be removed from any station without the consent of the Woman's Board. It is thought inadvisable to recommend that such consent be given in this particular instance.

DEBT. L/Dr. Thompson, 4/28/13, submitted. The Conference recommends the adoption of the following in answer toDr. Thompson's letter: "The Woman's Board would express appreciation of the offer made by the Secretary of the Assembly's Board with regard to the matter of adjusting debt of March 31, 1913, but regret to state that at present they are unable to accept conditions named."

LAWSON. L/Henderson, 4/29/13, and Doolittle, 4/28/13, calling attention to friction between the pastor, Mr. Price, and the school. It was the judgment of the Conference that Miss Henderson should be sustained in her attitude, and that our Field Superintendent, Mr. Childs, be instructed to take up correspondence with Mr. Price with the hope of modifying the friction.

BUILDING COMMITTEE. L/Dixon, 4/30/13, transmitting action of the Board of Home Missions relative membership and duties of the Building Committee. Referred to the Woman's Board for consideration with Standing Rules.

ROGERS ACADEMY. Kirkpatrick to Wilson, 4/21/13, with reference to taking up work at Rogers Academy. It was the judgment of the Conference that the location of Rogers Academy was such as to make it inadvisable for the Board to consider undertaking work there.

GRANDIN. L/Jewell, 4/29/13, enclosing one from Capt. White written to Dr. Johnston, intimating that the Company would not make any proposition but would consider a proposal from our Board. No action taken pending the receipt of a letter from Dr. Hill on the same subject.

FLAG POND. L/Jennie Moore, 4/20/13, calling attention to need of furniture at Flag Pond. No action.

KIRKWOOD MEMORIAL SCHOOL. L/Boutwell, 4/16/13, calling attention to offer of gift of share in the irrigation ditch. Voted to accept this.

[redacted]. L/Ross, 4/26/13, calling attention to Mr. Schaub's availability and fitness for appointment to present the cause of Home Missions to the churches. No action.

5/1/13.

CORTLAND. L/McNeill, 4/21/13, advising rental of our chapel-schoolhouse to the public school authorities for six months at $5.00 per month. The Conference recommends the acceptance of this offer.

NUEVA PAZ. L/Dr. Greene, 4/28/13, advising increase of salary for our teacher, Miss Oropesa. Voted to recommend that salary be increased from $360. to $420., the increase to be charged to Contingency fund.

LOGAN. L/Stevenson, 4/15/13 and Smith, 4/14/13, submitted for information.

SAN JUAN HOSPITAL. L/Mildreth, 4/16/13, Ordway, 4/21/13, Beaty, 4/21/13, Eddy, 4/22/13, relative qualifications of Miss Halsey and Miss Eddy, submitted for information.

KIRKWOOD MEMORIAL SCHOOL. L/McKenzie, 4/12/13, calling attention to need of increased hospital facilities and also need of horse for out-station work. Voted to purchase a horse from the current appropriation, and to obtain further information regarding repairs needed on the hospital.

Secretary.

Special Conference, 5/5/13.

Present: Mrs. Gildersleeve, Miss Fish, Mr. Allaben.

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SHELDON JACKSON SCHOOL. L/Bridgham, 4/22/13, relative renting hospital to Dr. Johnson. Voted not to accept recommendation.

MARINA SCHOOL. L/Hazen, 4/26/13, relative scholarship for Miss Acosta. Voted to renew suggestion that Miss Acosta be assigned a scholarship at the Colegio.

HAINES. Report of Mr. Adams submitted for consideration. Voted to accept Mr. Adams' recommendations and make arrangements to carry them into effect.

H. A. Allaben

Secretary.

Meeting held 5/9/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Mr. Allaben.

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TAOS. L/Craig-Olin, 5/3/13, enclosing voucher for sister's work for April in place of salary not drawn in November. Voted to arrange for the payment of this from the Contingency Fund, and to notify Miss Craig that we would not be able to pay for more than one worker there the rest of the year.

SAN JUAN HOSPITAL. Memorandum submitted upon request of Mr. Odell asking if the Masons can plan to have a room in the new San Juan Hospital. Referred to Joint Conference for favorable consideration.

GLADSTONE. Report of the Misses Clingan for April showing need of school work. Request declined.

NEW JERSEY ACADEMY. L/Stevenson, 5/2/13, asking for a year's leave of absence on half pay from September 1. Strongly recommended by School Department and referred to the Woman's Board for favorable consideration.

HAINES. Excerpts from letters of Mrs. McLean to Miss Petrie, 4/12/13, relative use of new launch submitted for information.

H. W. Allaben
Secretary.

Meeting held 5/26/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Mr. Allabens

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BOOK OF KNOWLEDGE. Proposition presented by the Grolier Society to furnish 12 sets for $303. Voted that these should be purchased and sent to the following schools, the cost to be charged to the current expense accounts, in the hope that special gifts, later, would make good the amount required.

Sheldon Jackson School
Tucson
Wolf Point
Kirkwood Memorial
Dwight
Allison-James
Harlan
Pease House
Mossop Memorial
Farm School
Menaul
Pattie C. Stockdale Memorial

GUINES. L/Wilson, 5/14/13, calling attention to need of fence and submitting estimates. This was considered in connection with Mr. Waid's letter, 12/30/12, giving approximate cost of fence, same kind as constructed around property at San Juan, $659. $227. is available for this expenditure. On account of the pressing need of a fence it was voted that Mr. Waid be asked to secure an estimate for construction of same.

MENAUL. L/Schuknecht, 5/13/13, relative basis on which half pay and leave of absence is granted. Voted to make it half pay on the basis of $400.

5/26/13.

ASHEVILLE. L/Billard, 5/17/13, showing need of increased salary. Proposed to increase salary to $1,200. from April 1, 1913, this to be financed on the Budget by the three institutions - Normal and Collegiate, Home Industrial and Pease House.

INDIAN OASIS AND SAN MIGUEL. L/Record, 5/13/13 and L/Chapin, 5/5 and 7/13 recommending (1) that Mrs. Wilson be commissioned teacher at Indian Oasis for eight months at a salary of $25.; (2) that Miss Chapin and Miss Wolf be sent to San Miguel, to continue the work recently opened at this point; (3) if the Government does not begin work on the water supply soon that the Board appropriate $75. or $100. to aid the Indians in digging a well. see P. 264.

Recommendations endorsed, provided the Home Board will provide money for the teachers' cottage, the additional appropriation required, amounting to $600., to be taken from the contingency Fund.

It was further recommended that authority be obtained from the Woman's Board to secure as a special gift the sum of $700. for an automobile for Miss Chapin

Whole matter referred to Joint Conference.

(signed) H. H. Billard

Secretary.

Meeting held 5/28/13.

Present: Mrs. Gildersleeve, Miss Fraser, Miss Petrie, Mr. Allaben.

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KIRKWOOD MEMORIAL SCHOOL. L/Boutwell, 5/15/13 recommending appropriation of $1,000. for the erection of a small hospital building. Voted to defer action until after Mr. Allaben's visit in the fall.

KENTUCKY. L/Childs, 5/24/13 regarding conference with Dr. Irwin, Mr. Brown and Mrs. Porter relative work in Kentucky. Mr. Brown and Dr. Irwin both suggested the desirability of another location for Langdon Memorial School in some county which would better represent the real mountain work. The Conference was very emphatic in its judgment that no plans should be made for changing this location. In this connection it was reported by one of the officers that the suggestion had been made by Dr. Irwin, that in case a boys' school were established in Harlan County he might secure funds to continue the girls' school at Harlan as an independent work. The Conference wished to place itself on record as being opposed to the expenditure of Presbyterian money in Harlan County for more than one school, as the demands of any new school that might be established would be such as to require every dollar that could be raised for this purpose.

5/28/13.

DWIGHT. L/Robe, 5/21/13 recommending the transfer of Mr. Hunter to the Asheville Farm School. Suggestion Approved.

HOGAN. L/Hogan, 5/14/13, asking to be reimbursed for loss of property stored in the Board's building at Arroyo Hondo, amounting to approximately $100. In recognition of Miss Hogan's need of financial aid, it was voted to send her $100. from the Emergency Fund, provided a review of her correspondence would not make this inadvisable.

DORLAND INST. Voted to increase the salary of Miss Shafer, Acting Principal, to $500 from April 1.

GUINES. L/Wilson, 5/14/13relative loaning new desks to Dr. Greene. Voted that it would be unwise to loan these desks.

BELL INSTITUTE. L/Griffith, 5/22/13 enclosing bills incurred during the last fiscal year for building chimney amounting to $288.46. Agreed that amount recently raised by collection at Annual Meeting should be placed in the General Building Fund, and that these bills should be paid from that fund.

PIERSON, Clear Creek. L/Pierson, 5/30/13, regarding appointment of a helper at a salary of $100. per year. Voted to approve of this from June 1 from the Contingency Fund, making appropriation to correspond.

W. A. Clark

Secretary.

Meeting held 6/6/13.

Present: Mrs. Gildersleeve, Miss Fish, Mr. Allaben.

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NEW JERSEY ACADEMY. L/Bright, 5/13/13, L/Crothers, 5/14/13 and L/D.C.Montgomery, 5/28/13 relative conditions. Confidence expressed in Miss Bright's ability to carry the work forward successfully.

INDIAN OASIS. Question as to wnether we should commission Mrs. Wilson at Indian Oasis was discussed, and it was the judgment of the Conference that ~~the~~ wife of ~~any~~ no missionary under the Home Board should be commissioned.

HAINES. L/McLean, 5/20/13 asking (1) that when Mr. Craig becomes Superintendent Mr. McLean may have control of the new launch, and(2) that he may represent the Board with reference to the property aside from the hospital. It was the judgment of the Conference (1) .that the Home Board be asked to purchase the launch, as it is evident that it will not be needed for the work of the hospital; and (2)that Mr. McLean be left in charge of the Woman's Board's property outside of the hospital.

GAY. L/Gay, 6/ /13 asking for increase of salary to $600. Voted to do so ~~if~~ since it comes within the apprpriation.

SITKA. L/Gibson - Fish, 5/6/13, tendering resignation. Voted to suggest to Miss Gibson the advisability of undertaking work in the native village and severing relationship with the school. In case this does not meet with Miss Gibson's approval, voted that her resignation be accepted.

6/6/13.

TRUCHAS. The School Department recommended the transfer of Miss English from Chimayo to Truchas, and in the event of her not being willing to accept this ~~to~~ that we to decline ~~her~~ reappointment her on account of sentimental friendship with one of her students as reported by Mr. Ross. approved.

ROCK CREEK. L/Brown, 5/23 and 26/13 and 6/3/13 relative appointment of a teacher. In view of the possibility of friction with other denominations and the local school board, it is voted to reconsider our proposal to undertake school work in connection with the Rock Creek Mission, and transfer the balance remaining on the appropriation to the Contingency Fund, namely $350.

AGUADILLA. L/Sloan, 5/27/13 recommending appointment of Miss Montoyo as teacher of Spanish and Bible woman, at a salary of $30. per month, one-half to be met by the Home Board. Refer to Joint Conference.

SANCTI SPIRITUS. L/Rogers and Pyland, 5/26/13, explaining relations with local pastor, Mr. Ventosa. Agreed to accept this as satisfactory.

HARLAN. L/Johns, 3/19/13 and 3/26/13 reconsidered. It was agreed that in view of our inability to finance a boys' school at the present time we make plans for the enlargement and expansion of the work now being done, and to await Mr. Childs' recommendation before taking any action.

6/6/13.

HOGAN. L/Hogan, 5/14/13. The School Department reported that in view of the correspondence with Miss Hogan we would not be justified in recommending that she be paid anything for the loss of property at Arroyo Hondo. approved.

FRANSEE. L/Fransee - Fish, 6/2/13, stating need of a closet for clothing for immigrants. Voted to instruct her to provide one.

ALLISON-JAMES. L/Frances Robe, 5/16/13, relative duties another year. The School Department reported that Miss Robe's services would not be needed another year at the Allison-James, owing to the installation of a Domestic Science and Domestic Art department. Voted to suggest a transfer to Dwight.

Secretary.

Special meeting held 6/16/13.

Present: Mrs. Gildersleeve, Miss Petrie,
Miss Fish, Mr. Allaben.

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HAINES. The action of this conference 6/6/13 relative launch was brought up again for discussion, Mr. Allaben reporting that Dr. Thompson had expressed his willingness to recommend the purchase of the launch by the Home Board, but in that event it would probably be necessary to charge the Woman's Board interest on the debt. After discussion it was agreed to leave Mr. McLean in charge of the launch and to state to Dr. Thompson that the Woman's Board was loaning the launch for the use of the general work of the mission provided the Home Board would care for the upkeep.

SITKA . L/Findley, 6/4/13, and L/Bridgham, 6/4/13, asking increase of salary to $500 for Miss Findley on the basis of additional music work. It was the judgment of the conference that this addition should not be granted because of the policy of the Board to require of its workers such general service as could reasonably be expected regardless of the special assignment of duty, but it was agreed that if Miss Findley would undertake the music work she should be relieved of all other extra responsibility.

WOLF POINT. L/King, 6/10/13, recommending increase of salary for Miss Evans from $450 to $500, stating that this increase has been customary in the second year of service at her school. Voted to approve of this increase to take effect September 1st.

DORLAND INSTITUTE. L/Phillips, 6/12/13, relative sale of portion of farm to Brick Company, protesting against such sale. As the whole matter has been referred to Mr. Childs for recommendation, it was agreed that this letter be sent to him for information. No action to be taken until we receive his report.

6/16/13.

TUCSON. L/Guigou, 5/27/13, regarding proposed resignation. It was voted that there should be some recognition made of Mrs. Guigou's ten years of service under the Board and it was accordingly voted that she be given four months' vacation salary from September 1st, it being understood that her present contract would provide salary until that time.

SHELDON JACKSON SCHOOL. L/Miss Lesley Jackson, 6/12/13, making recommendation as to change of inscription and submitting photographs of the boulder. It was agreed by the conference (1) that the tablet should be rectangular, (2) that Miss Jackson should be reminded of the fact that the inscription used on the design had been submitted to her and had been approved by her. The conference was agreed that it would be unwise to make any change in this.

JARROLDS VALLEY. L/Jackson and Newcomb, 6/9/13 and 5/27/13, relative to increase of salary. Voted to increase salaries from $450 to $500 from April 1st, a transfer of $100 to cover this to be made from the Contingency Fund.

Secretary.

Meeting held 6/20/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Miss Finks, Mr. Allaben.

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MCDILL - SITKA. L/McDill, 6/6/13, in re traveling expenses. Voted that in view of Miss McDill's service and her expensive illness which she has just recently had she be released from returning her traveling expenses now that she is withdrawing to be married.

NEAH BAY. L/Clark, 6/11/13, and L/Milligan, 5/28/13, submitting bill for $43.86 for repairs not provided for in the Budget. As it is quite evident that these repairs were necessary, it was voted to transfer from the Contingency Fund to repair account at Neah Bay $44.

The following memorandum was presented by the School Department and the recommendation tentatively approved:

"Memorandum of conference with Dr. J. K. Thompson and Dr. Moffett relative to our attitude towards plan of Presbytery to provide a pastor for Dwight, Badger Lee and McKees.

"One of the objects of providing for this pastorate is to open the way for giving some special training in simple homiletics to Indian boys who give promise of becoming suitable candidates for work among their own people. Some difficulty may be experienced from the fact that there is no manse for such a pastor at Dwight, and the suggestion that the school provide quarters for such a minister is not a feas-

ible one. I agreed, in the event that suitable quarters could be provided for such a pastor, to recommend to the officers of the Woman's Board consideration of a plan whereby, under the direction of the superintendent of our school, such students as in the judgment of our superintendent should be capable of pursuing such simple courses in homiletics as have been suggested, and who give promise of becoming successful evangelistic workers, should be given permission to take these courses under the pastor appointed, with the definite understanding, however, that this arrangement will involve the school in no organic relation with the pastor or the Presbytery.

[signature]

Secretary.

Meeting held 6/27/13.

Present:- Mrs. Gildersleeve, Miss Fish, Miss Petrie,
Mr. Allaben.

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GLADSTONE. L/Clingan, 6/19/13, detailing plans for the school submitted for information. The School Department was instructed by the conference to make it clear to the Misses Clingan that our school work at Gladstone is to be a day school solely and of a temporary nature, probably not exceeding one or two years.

KIRKWOOD MEMORIAL. L/Boutwell, 6/16/13, asking for a special appropriation for the medical work of $50 per month. Voted to instruct Miss Boutwell to make such provision as might be needed within this limit with the understanding that any over-draft on the appropriation occasioned thereby would be cared for before the close of the year and inasmuch as funds are now in sight for the erection of a small hospital at the cost of $1,000, it was voted to make arrangements for this.

OKLAHOMA. L/Weith, 6/20/13 enclosing one from Rev. J. M. Gross, pastor of the M. E. Church, Wynnewood, Oklahoma, relative to the purchase of the plant at Hargrove for the proposed new Indian school. Voted to refer this to Mr. Robe for recommendation.

FIRE PROTECTION. It was voted that each day school and mission station now unsupplied be provided with one Badger Fire Extinguisher, the cost to be defrayed from the Building Fund and not to exceed $150.

CRAB ORCHARD. Memo. Miss Fish, 6/20/13, relative the transfer of the Crab Orchard piano and a portion of the library to Ozone for the use of Miss Lewis at Ozone. Approved.

6/27/13.

GANADO. L/Moore,6/16/13, relative acquiring land. Voted to refer to joint confernece.

WOLF POINT. L/King, 6/16/13, calling attention to the danger threatened to our property by the encroachment of the Missouri River and indicating need of visit of Superintendent of Schools. As this has already been provided for no further action was taken.

MARINA SCHOOL. L/Hazen, 6/20/13, asking permission to make a slight change in the house, expense not to exceed $10. Voted to approve subject to Mr. Waid's advice.

AGUADILLA. Miss Course. On recommendation of the School Department it was voted to release Miss Course who has now retired from our work after two years' service from her obligation to return traveling expenses.

M A Allen

Secretary.

Special meeting held 6/30/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie,
Mr. Allaben.

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SITKA. L/Bridgham, 6/7/13, giving a detailed report of visit to various stations in Alaska. As this indicates deplorable lack of co-operation on the part of the various missionaries of the Board, it was voted that this should be referred to joint conference for consideration.

COLEGIO. The following special recommendations as to the policy for the Colegio were presented by Mr. Allaben and approved:-

" Proposed policy for the Mayaguez Colegio. Owing to the relative excellence of the public school facilities at Mayaguez it is quite apparent that we should plan to close out our day school work at the Colegio as rapidly as may be done with due regard for our patrons and the church work, and accordingly the following recommendations are proposed:

First. That we work this year toward the abolishment of all high school work, and effect this arrangement ~~as~~ the close of the school year 1913-1914.

Second. Admission of pupils to grades six, seven and eight this year to depend upon conditions ~~for this year~~, with the object in view of reducing the grades to the fifth, beginning with the school year 1914-1915.

Third. That the assignment of student teachers to grades one and two be discontinued, and that we place those grades in charge of ~~the~~ American teacher on the half day session basis.

6/30/13.

Fourth. That the practice teaching required of our students in the high school department be given in the different grades.

Fifth. That the principal be instructed to increase the community activities of the school through the school Y. W. C. A. and other similar organizations.

Sixth. It is my judgment that Miss Rowe, who has been acting principal for over a year, should be made principal."

(Signed) M. C. ALLABEN.

M C Allaben

Secretary.

Special Office Conference held Thursday, July 7,1913

Present: Mrs.Gildersleeve, Miss Fish, Mr.Allaben

DETROIT - L/Crane relative reports respecting the whole question as to whether we should seek reports from the stations among foreigners. Action deferred until the full conference can be held in September.

ST.GEORGE - L/Conklin, 7/9/13, submitting Repatt Account showing overdraft of $16.07 which Miss Conklin proposes to pay herself. Voted to provide this from Contingency Fund for $17.00.

FARM SCHOOL - L/Roger, 7/12/13, recommending commission be granted Joslyn. As Miss Fish felt that Mr.Joslyn's salary could be assigned to a society, it was decided to renew his commission.

M. C. Allaben Jr

Secretary

Meeting held July 8, 1913.

Present: Mrs. Gildersleeve, Miss Fish,
Miss Hazen, Mr. Allabeh.

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MARINA- Memoranda of suggested policy for the work at the Marina, Mayaguez, approved in conference with Miss Hazen, Mrs. Gildersleeve and Miss Fish, July 8th.

1. Grades one and two to have half day sessions.

2. Grades three and five to be abolished.

3. In place of Miss Stevenson a director of industries to be appointed.

4. As soon as practicable a domestic science teacher shall be supplied and a teacher of manual training.

5. The work to continue all the year around without interruption.

6. The financial responsibility of the auxiliary work to be taken over by the Board from September 1st. This will involve an appropriation of $1,000, which, however, will be returned in receipts from sales according to Miss Hazen's judgment.

7. A district nurse to be supplied as soon as practicable.

8. Permission granted to Miss Hazen to solicit from tourists gifts to the extent of $1,000 for building additions.

As a general policy the emphasis should be laid upon the extension and development of the industrial work.

M. C. Allabeh,
Secretary.

Meeting held 7/10/13.

Present: Mrs. Gildersleeve, Miss Fish,
Mr. Allaben.

ERWIN - Memo. Mr. Olin relative cutting trees on the Dwight addition. Voted to refer to Miss Brown for advice.

PANGUITCH - L/Kuesseff, 6/24/13, asking for change of workers. Voted to defer action pending Mr. Allaben's visit to the field.

WASATCH - L/Johns, 6/5/13, regarding advisability of using the material of the old adobe teachers' home for the construction of janitor's house on the campus. The proposal disapproved.

BRUSH CREEK - L/Heminger, 6/5/13, asking permission to buy lot for the new cottage for $50 instead of using the site already purchased by the trustees of the Kenawha Church in Charleston. Voted to approve of this request, and provide the necessary amount from the Building Fund if the $1200 already allowed does not prove sufficient to cover this expense in addition to the construction of the cottage and barn.

LOGAN - L/Bright, 7/2/13, relative advisability of refusing admittance of boys to the sixth grade this fall with the idea of ultimately restricting the registration entirely to girls.

ENGLISH - L/English, 6/26/13, relative acceptance of the transfer to Truchas in view of the statement regarding health. It was thought best to hold up her reappointment until after Mr. Allaben's visit to Albuquerque in August.

SMITHBORO-HINDMAN - L/Smith, 6/23/13, asking that school be opened at Carrs Fork. Voted to decline this request.

GLADSTONE - L/Rev. R. C. Williamson of Sedalia, 6/26/13, relative plans for the work at Gladstone asking the following questions:

1. Are we to raise teachers salary, and if so how much will it be?
2. Where do you suggest that we vest title to school house and grounds?
3. Do you want list of text books used in Morgan County Schools?
4. To whom shall I send them if so?
5. What about tuition?

It was agreed by the conference (1) That the salary should be obtained in the regular way through Miss Fish's office. (2) That it would be best for the Board not to take the title to the school house. (3) That questions, 3, 4 and 5 be referred to the Misses Clingan.

W. A. Allaby

Secretary.

Special Office Conference held August 18,1913

Present:Mrs.Waid, Mrs.Gildersleeve,Miss Fish,

Miss Petrie,Mr.Allaben.

Conference called for the purpose of considering the advisability of investigating the proposition of the Trustees of Hargrove College to sell the property to be used as an Indian school in place of Dwight, for $25,500.

L/Robe,7/31/13 enclosing proposition of Hargrove College, 7/29/13;

After prolonged discussion and consideration of our future Indian policy it was voted that it would be unwise to entertain the proposition at this time.

W. A. Allaben
Secretary

Meeting held August 20, 1913.

Present: Mrs.Gildersleeve,Miss Petrie,

Mr.Allaben.

The following appropriations were voted:----

Harlan	$2,000.	($974. from the General Building Fund; ($1126. from the Special Harlan Building ($Fund for repairs, improvements and alter- ($ations on the Academy Building and the ($Dormitory at Harlan.
Brush Creek	$1,500.	from the General Building Fund for the purchase of a lot and the erection of a home for the workers.
Dwight	$1,600.	from the Dwight Building Fund for the erection of a dining hall and kitchen.
Farm School	$2,500.	from the General Building Fund (1) to cover the installation of sanitary toilets and lavatories; and (2) to provide for the erection of a cottage for our principal, Mr.Custer.
Kirkwood Memorial	$1,200.	from the General Building Fund for the purpose of erecting a small adobe hospital building in connection with our work at this station.
Flag Pond	$ 150.	from the General Building Fund for the purchase of furniture for the teachers'home.

HARLAN - Miss Johns having requested that a kindergartnerbe added to her force, the Woman's Board Treasurer having been able to secure a special pledge for the salary, a transfer of $210. from the Contingency Fund was ordered.

GANADO - L/Moore, 7/26/13, explaining needs, showing their reasons for asking additional appropriation. Voted to defer action until after Mr.Allaben's visit.

KIRKWOOD MEMORIAL. L/Boutwell, 8/4/13, stating that she would be unable to continue work this coming year. Mr. Allaben reported that he had asked her to remain until his visit in September, and it was thought best to take no further action at this time.

FARM SCHOOL. L/Field,8/11/13, asking information in regard to the study of moths and butterflies, with the idea in mind of doing this work at the Farm School. As this involves the question of the course of study, it was voted to refer the letter to Dr.Roger for information and meanwhile to find out the cost of the necessary books.

OCATE. L/C.C.Cordova, 8/2/13, asking that school work be reopened at Ocate. Request declined.

EMILY YALE SCHOOLS. L/Mrs.Moses, 7/29/13, relative to including the name of these schools in the annual directory. Mr. Allaben reported that at the time the directory was issued last year it was thought best by the Conference to omit from it those names of schools among foreigners where the Board did not issue commissions. In view of the change of policy regarding this work it was the judgment of the Conference that in the next issue of the directory all the stations where work is being done by women's societies among foreigners should be included.

8/20/13

ST.LAWRENCE ISLAND. L/Mrs.Emma B.Reed, 8/2/13, returning draft for $150. on salary advanced for this fiscal year, on account of her withdrawal from the work July 1,1913.

DWIGHT. L/Robe, 7/22/13, containing proposal from Mr.Ben F.McCurtain of Durant,Oklahoma, to register 40 pupils from the Chocktaws, Mr.McCurtain having proposed to enter into contract with the Government school authorities for the education of this number. In view of the possibility of criticism on the grounds of a church and state connection, it was thought best to keep free from any such proposals.

FLAG POND. L/Moore, 8/11/13, asking whether she should request the county board to appoint a third teacher. It was agreed that this matter should be left entirely to the discretion of the public school authorities.

Secretary

Meeting held August 21, 1913.

Present: Mrs.Gildersleeve, Miss Petrie,
Mr.Allaben.

GANADO - L/Moore, 8/12/13, asking if Woman's Board would join the Board of Home Missions in improving water supply. Voted to ask the Indian Department to include the Woman's Board school in its water supply plans for the hospital without expense to the Woman's Board. If the request could not be granted, it was voted that we would agree to cooperate to the extent of $50.

OSTERMEIER - After a discussion of the qualifications of Miss Sophia Ostermeier, former worker under the Board, the Conference recommended that she be offered the position of laundry matron at Allison-James.

FLAG POND - L/Newberry, 8/14/13, and L/Moore, 8/18/13, additional communications indicating the need of an additional appropriation for furnishings and improvements at Flag Pond of $20. Voted to revise the appropriation made at yesterday's Conference so that it would read $170. instead of $150.

OKLAHOMA CHOCTAW SCHOOL - L/Geo.T.Clark, Talihina, 7/10/13, with L/Dr.Moffett- Mrs.Waid,8/12/13, and various enclosures relative the opening of a school for Choctaws in this section. Voted to refer the whole matter to the School Committee with the recommendation that the proposition be declined. It is

the judgment of the Conference that if we are to undertake any large project, it should be for all the tribes and not any particular one.

SITKA - L/Bridgham, 8/8/13, asking, relative to the engagement of a school physician, for a salary of $300 or $400. It was voted to recommend that he be secured at $300, if possible.

M. C. Allaben
Secretary

Meeting held September 10, 1913.

Present:- Mrs. Gildersleeve, Miss Petrie, Miss Fish.

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TUCSON, ARIZONA - L/Record, 9/5/13, stating condition of well, and making two suggestions:

(1) That the old well be cleared out and supported with concrete curbing at prebable cost of $150.00.

(2) That new well be drilled to extent of 80 or 90 feet at approximate cost of $300.00.

The second suggestion was urged as better investment.

It was voted to recommend drilling of a well as per Mr. Record's suggestion at a cost of $300.00 to be supplied from the Contingency Fund.

Dora M. Fish

Secretary.

Meeting held September 19, 1913.

Present: Mrs. Gildersleeve, Miss Petrie,
Miss Fish.

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FARM SCHOOL, Asheville, N. C. L/Rogers, 9/9/13, asking advice in regard to further assistance to be given Jesse Rogers, the boy who lost an arm while manipulating some of the Farm School machinery.

Voted that full information regarding the whole situation be produced from the files, and the matter presented to the Woman's Board without recommendation.

OZONE, TENNESSEE. Mem./Fish, September 13th, showing need of furnishings for Miss Lewis, teacher, also estimate of same at $225.00.

Voted to recommend the purchase of articles, as per list at a cost of $225.00 the amount to be taken from the General Building Fund.

Dora M. Fish

Secretary.

Special Office Conference held September 29, 1913

Present: Mrs.Gildersleeve, Miss Fish, Miss Petrie,
Mrs.Potter, Mr.Allaben.

KIRKWOOD MEMORIAL SCHOOL - Mr.Allaben reported very serious objections to further expenditure on permanent buildings at this station, owing to the fact that to date we have been unable to secure a satisfactory water supply, it being necessary to haul the water by horses from the river during several months of the winter season. This, together with the bad sand storms and the fact that we have no property of any great value at this point justifies the raising of a very serious doubt as to the advisability of spending the money proposed for the new hospital, although foundation for that building is already laid. The cost of closing the contract will be $577. Of this there will probably be a salvage of $300. on material which can be used elsewhere, making the total loss on the whole of $300. It was VOTED that the contract be cancelled and the question of moving the school be brought up later for definite consideration.

H. Allaben
Secretary

Special Office Conference held October 1, 1913

Present: Mrs.Gildersleeve, Miss Fish, Miss Petrie,
Mr.Allaben

DWIGHT - Mr.Allaben presented his report of his visit to the Dwight School and strongly urged the use of the present site for the erection of any larger school for Indians in Oklahoma that might be contemplated, emphasizing the following points:

(1) Location on main line of Kansas City Southern Railroad, with every reason to suppose that we can have a flag station on the school property;

(2) The presence of abundant water supply from wells with the possibility of a gravity system;

(3) The general healthfulness of the location;

(4) The fact that we have had a successful school in operation there for many years;

(5) The naturalbeauty of the surrounding section and the good elevation of the site now used.

Mr.Allaben's special recommendations for equipment and improvements to be supplied immediately were as follows:

(1) The erection of a frame dining hall, cost to be determined later, from $2000. to $3000;

(2) The purchase of the following equipment:

10/1/13

100 acres of land - - - - - - - - - - - - - - - - -	$4000.
Dining hall - - - - - - - - - - - - - - -	$2000 to 3000.
4 Doz. dining chairs, mission finish	
Bath tubs for girls' dormitory	
100 beds and mattresses	
2 teachers' beds	
100 pairs blankets	
400 single ~~beds~~ sheets	
~~200~~ 200 pillow cases	
Towels	
Table linen, etc.	
50 pillows	
~~100~~ folding chairs (See Albert Pick & Co.)	
2 sewing machines	
100 safety lamps	
1 tent with capacity of 20	
1 pair horses	300.
1 spring wagon	100.
Fencing material	150.
Hogs	50.
Cows	200.
1 set of harness	75.
1 baking oven (See Allison-James)	150.
1 piano	200.
12 fire extinguishers	
1 chemical engine	
1 watchman's clock	
Window shades	

(3) In view of that fact that most of the students pay a liberal amount for tuition, which covers the cost of their board, it was recommended that an additional appropriation be made for current expenses, so as to make possible the admission of as many students as can be accommodated on the theory that this will involve the Board in no additional expense.

The above recommendations were approved.

Secretary

Special Office Conference held October 2, 1913

Present: Mrs.Gildersleeve, Miss Fish, Miss Petrie, Mrs.Potter, Mr.Allaben

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CORTLAND - L/Loudon, 9/24/13, asking permission to use rent from chapel schoolhouse for purchase of stove and for repairs. Referred for further information with the suggestion that an appropriation for this amount be requested and that the rental money be sent in as usual.

ROCKY FORK - L/Childs, 9/19/13, asking for an additional appropriation of $37. for the installation of a telephone. VOTED to recommend that this be made from Contingency Fund.

SAN MIGUEL - L/Record, 8/29/13, showing need of women teachers who can undertake school work at San Miguel. VOTED to recommend that $250. be provided to meet this need, and that field matron's salary now on the Tucson budget be transferred to this station, thus making provision for two workers.

MENAUL - L/Ross, 9/11/13, asking $650. for an automobile. Mr.Allaben strongly urged the purchase of this as a business proposition to save Mr.Ross's time in going to town and to do away with the necessity of keeping so many horses. Referred to Miss Fish for correspondence with the Pittsburg societies who are providing the Menaul equipment, with the understanding that if they approve, the expenditure shall be made.

LAURA SUNDERLAND - L/Montgomery, 9/12/13, asking an allowance of $75. for special improvements to the campus. VOTED to approve, provided this can be obtained as a special from the Washington societies.

NEW JERSEY ACADEMY - L/Murray, 9/16/13, showing need of a new piano. As a special fund has been contributed to the General Building Fund for this purpose, the request was approved.

WASATCH - L/Johns, 9/26/13, showing need of additional cesspool to provide drainage for the dining hall. Authority granted, the expense to be charged to the Finks Memorial Building Fund.

CALIFORNIA - Mrs.Goddard asks whether Mr.Allaben is to be in San Francisco on his western trip. The advisability of including this in the itinerary was discussed, and it was strongly urged that it be done.

DORLAND - L/Phillips, 9/24/13, asking appropriation of $1200. for the repair of cottages. VOTED to limit amount to be appropriated for repairs to the amount of rental we shall probably receive for the remainder of the fiscal year from the cottages.

HARLAN - L/Johns, 9/8/13, asking permission to board the music teacher in the dormitory and allow the tuition of two music pupils to pay for same. Request granted.

NORTH FORK - L/Goddard, 9/22/13, & L/Watters, 9/22/13 & 9/18/13, & L/A.Grant Evans - Dr.Moffett, 9/22/13, submitting resignation of Miss Watters and recommending appointment of Miss Damkroger as her successor. Resignation accepted with regret. The matter of appointment of Miss Damkroger deferred for correspondence.

CHICAGO - L/Rev.A.J.Macartney, 9/29/13, relative to the offer of donor to provide salary of young woman, member of his church, as vocal and instrumental teacher among mountaineers. As there is not a suitable vacancy now for such a worker, VOTED to refer the matter to the School Department for consideration.

ELM SPRING - L/Templeton, 9/18/13, asking permission to use salaries on salary account to provide for music teacher. Request granted on Mr.Allaben's recommendation.

Mr.Allaben also presented his report on the work at Elm Spring. Miss Templeton is anxious that if the work is to be continued on any permanent basis at Elm Spring, to have the Turner property purchased and appropriate buildings erected there. It was Mr.Allaben's judgment that it would be unwise to plan any further permanent development of the work at Elm Spring, and that as soon as enlargement is provided on a permanent basis at Dwight, it would be best to consolidate Elm Spring with that school. The following special recommendations were submitted and approved:

(1) That the double beds be replaced by single ones;

(2) That 2 doz. safety lamps, a piano, and 15 yds. hyloplate blackboard be supplied;

(3) That an appropriation of $500. be made to place the school on the same basis as our other boarding schools and relieve Miss Templeton of the necessity of keeping her expenses within the limits of her receipts from tuition. This will not involve any additional expense to the Board, because we are receiving this amount of tuition.

HAINES - L/Webster, 9/13/13, relative to loan of $250. VOTED to make this loan from the Emergency Fund with the understanding that it be repaid in monthly installments of $20.each beginning with March, 1914.

GRANDIN - The following recommendations were made as a result of Mr.Allaben's visit to Grandin:

(1) That, in view of the special opportunity afforded here for the opening of an industrial school, which opportunity undoubtedly includes the very promising basis of financial assistance on the part of individuals belonging to this lumber company in addition to the provision made for the site by the donation of the farm, this work should be undertaken by some agency of the Presbyterian church.

(2) That the Woman's Board take under serious consideration the initiation of the work subject to the following conditions:

(a) That ample testimony is presented to prove that

this is a genuine missionary field such as should be entered by the Woman's Board, if possible. We have no important testimony on record,

(b) That this proposal has the hearty approval of the Missouri Synodical Society, and that this approval is coupled with assurances of special support over and above the regular pledges to the other work of the Board;

(c) That the Company deed to the Board outright the dairy farm, 640 acres, comprising also the mill pond and the artesian well;

(d) That the company, if that is feasible, move the office building to a site near the farmer's home. If this is not feasible, that the company erect a building of equal value or ~~provide a donation of equal value~~ on the farm, or provide $10,000. for this purpose.

VARDY - L/Rankin, 9/27/13, reporting that Miss Rankin is now teaching the public school. The Conference regrets that Miss Rankin did not seek our permission before undertaking this work, and desires to be placed on record as opposed to a combination with the public school extending beyond this year.

FARM SCHOOL - L/Roger, 9/9/13, asking as to the advisability of giving further assistance to the boy, Jesse Rogers, who was injured some time ago. In view of that fact that there is litigation still pending in this connection it was thought inadvisable to make any further provision for this boy's welfare at present.

10/2/13

GANADO - L/Moore,9/20/13, showing need of an additional appropriation amounting to $500. VOTED ~~to recommend~~ that it be granted from the Contingency Fund.

JEWETT, TENNESSEE - L/Wilson, 9/26/13, showing need of additional appropriation for cook stove and lamps recommended by Miss Fish. Approved by the Conference, necessary amount to be taken from the General Building Fund.

EL RITO - L/Sawyer,9/8/13, relative to additional worker. The letter was presented by Mr.Allaben to emphasize the importance of making it a rule to place two workers at each plaza school. No action required until the budget is being made up for the new year.

SITKA - L/Bridgham, 9/1/13, showing conduct of Miss Findley and Mr.Garey. Submitted for information.

CUBA - Action of the Presbytery of Havana dated September 18,1913. Referred to Joint Conference for consideration. Also excerpt L/Wilson, 9/15/13, relative to criticisms of Presbyterian ministry submitted for information.

BIG LICK, TENNESSEE - L/Thos.Randolph,- Miss Fish,9/15/13, asking that we open school work there. Request declined owing to the fact that it is contrary to the policy of the Woman's Board to conduct work in connection with the public school.

A. C. Allaben

Secretary

Special Office Conference held October 6, 1913

Present: Mrs.Gildersleeve, Miss Fish, Mr.Allaben

DWIGHT - L/Bobe, 9/29/13, recommending an appropriation of $2900. for the erection of dining hall. VOTED to recommend to the Woman's Board that this be granted. It was further VOTED to recommend that the list of needs as presented at recent office conference be submitted to the Woman's Board for approval, and that these be supplied from the Dwight Building Fund as far as the amount in hand will permit.

W R Allaben

Secretary

Meeting held 10/9/13.

Present: Mrs. Gildersleeve, Miss Fish, Mr. Allaben.

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TRANSFERS. The following list of transfers was approved:

From	Cont. Fund to Ganado C. E.	$500.
"	" " " Rocky Fork C. E.	37.
"	Farm School C.E. to Farm School Sal.	400.
"	" " Sal. " " " C. E.	1,766.
"	Tucson Sal. to Tucson Eq.	200.
"	" " " " C. E.	350.

CHIMAYO. L/English, 9/25/13, showing need of hospital and physician at Chimayo. It was agreed that this need should be kept in mind in connection with our plans for our medical work.

NORMAL. L/Childs, 10/4/13, recommending that Miss Anderson's salary be increased to $500., on account of additional burdens she is to carry as assistant principal. As this comes within the budget for salaries the request was approved.

TREMENTINA. L/Blake, 10/1/13, showing (1) probable need of leave of absence owing to necessity for operation; and (2) offering to turn over to the Board the teacher's home, which is now Miss Blake's property. It was voted to say to Miss Blake that she

10-1-13.

may have such leave of absence as may be necessary and that we would recommend the acceptance of her property.

SAN GERMAN. Memorandum from Miss Espada, endorsed by Rev. J. Will Harris, showing need of text books at San German. Voted to purchase these, making necessary appropriation from the Contingency Fund.

ANASCO. L/Baker, 9/30/13, showing absolute necessity of having a new organ. Voted to provide this from the Contingency Fund, purchasing a so called suit case organ if that proves satisfactory.

MARINA MISSION. L/Hazen, 9/24/13, recommending appointment of Miss King. As Conference took action declining to reappoint Miss King to Porto Rico some time ago, it was voted to reaffirm this action.

W. O'Hallaran
Secretary.

A/S.

Meeting held 10/17/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Finks, Mr. Allaben.

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SYCAMORE. L/Forsythe, 10/8/13, calling attention to the inefficiency of Miss MacBride. Referred to Mr. Childs for recommendation.

CALIFORNIA. L/Goddard, 10/3/13 and Boone, 10/2/13, submitted for information, raising question of the control of the Woman's Board work in California. After discussion it was agreed to recommend that a meeting of the women's section of the School Committee be called for 10:30, Friday, October 24, to consider this important matter.

HOLSTON PRESBYTERY. L/Childs, 10/13/13, with enclosures from Mr. Aikin of Greenville, Tennessee, together with your letter of Sallie Gass, 10/6/13, relating to inability of Miss Gass to make progress in her work, and containing recommendation on the part of the Session that this work be discontinued. In view of the fact that we have only paid Miss Gass $100. per annum, and have never therefore taken the work up seriously, it was thought best to discontinue the arrangement, allowing Miss Gass salary for two months from November 1.

ROCK CREEK. Report of Miss Brown for September submitted for consideration with reference to the appointment of itinerent community workers, with special reference to musical qualifications, to promote the musical work at the

various stations in the mountains. It was agreed that this would fall under the head of "community work", and therefore belonged to the Home Board.

WOLF POINT. L/King, 10/11/13, showing need of additional appropriation of $250. for current expenses. Voted to take this from the Contingency Fund.

FLAG POND. L/Moore, 10/7/13, showing need of appropriation of $25. for tuning the Flag Pond piano. Voted to provide this from the Contingency Fund.

DORLAND INSTITUTE. L/Phillips, 10/7/13, showing need of additional appropriations for repairs of $500. Voted to provide this from the Contingency Fund.

DORLAND INSTITUTE. L/Childs, 10/11/13, enclosing one from the Mayor of Hot Springs complaining of the policy of the Institute relative municipal affairs. It was agreed to suggest to Miss Phillips that she should not involve the Institute again in any legal proceedings.

SAN JUAN, COLO. L/Clements, 9/30/13, showing need of additional improvements. Voted to instruct Miss Clements to make these, and that the cost be defrayed from the General Building Fund.

CORTLAND. L/Loudon, 10/13/13, showing need of repairs and improvements. Voted to recommend that provision be made for these in next year's budget.

Secretary.

A/S.

Meeting held 10/24/13.

Present: Mrs. Gildersleeve, Miss Fish, Mrs. Waid, Miss Finks, Mr. Allaben.

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SITKA. Mr. Adams presented a letter proposing the sale of the lot adjoining our school property. To ward off objectionable encroachments it was thought best to consider this proposal seriously, and Mr. Adams was instructed to get further information and a recommendation from Supt. Bridgham.

DWIGHT. L/J. B. Colt Company, 10/23/13 making proposal for lighting equipment for our school at a cost of $364.20. It was voted to authorize this purchase, and to pay for same from Dwight Building Fund.

HARLAN. L/Johns, showing additional needs and submitting proposal for plumbing to cost $385. As the need of this plumbing seems to be unquestioned and insistent, it was voted to allow this amount($325.) from the General Building Fund, the other repairs to be deferred for consideration at the meeting of the School Committee to be called for that purpose in December.

The following leaves of absence were granted:

Miss Ina Pearl Boutwell, four months, paid from Emergency Fund.
Miss Jennie Templeton, three months, " " " "

On recommendation of the School Department the following transfers were allowed:

From Ed.	to C. E., Wolf Point----------	$46.31
" Sal.	to C. E., Pueblo Nuevo--------	150.00
" Sal.	to Rep., Tucson---------------	300.00
" Cont. Fund	to Rep., Embudo---------	5.00
" Cont. Fund	to C. E., Flag Pond-----	

10/24/13.

SPRINGVILLE. L/Johns, 10/15/13 calling attention to proposed use of the dormitory at Springville for social work. Voted to defer action until Mr. Allaben's visit to this field.

DWIGHT. L/Robe, 10/17/13 stating that he had purchased 10 acres of land at $50. per acre, and asking us to send $1,200. to pay for same. As Mr. Robe acted without authority in this matter, it was voted that he should be reminded of this oversight on his part, but as Mr. Allaben recommended that the land be purchased it was the judgment of the Conference that when the matter was presented in proper form it would receive favorable attention.

M C Allaben
Secretary.

Special Office Conference, 11/3/13, and Joint Meeting of the Woman's Board Section of School Committee.

There were present:

Members of School Committee.	Members of Woman's Board.
Miss White, Ch.	Mrs. Waid
Mrs. Thompson	Mrs. Gildersleeve
Mrs. Pingry	Miss Fish
	Miss Petrie
	Mr. Allaben

The object of this meeting was to discuss the policy of the Board with reference to the control of the Woman's Board's school and mission work in California, in view of the correspondence received from Mrs. Goddard as follows: Damkroger to Goddard, 8/22/13, Watters to Goddard, 9/10/13, Copy of Hodd to Goddard (no date.)

Mr. Allaben reported that the present method of administering the work in California was not satisfactory from an administrative point of view, and three sourses seemed to be open to the Committee: First, to turn the school over entirely to the California Synodical Society for full support and control; second, to continue the present system of control, which is largely theoretical; third, to assume full responsibility for both control and support. This gave rise to a discussion of the policy of the Woman's Board with reference to the work in self-supporting Synods, and brought up the question of our policy towards immigration. Mr. McAfee was present by invitation, and stated his views with reference to the field of work of the Woman's Board regarding its immigration policy. No action was taken. It was the sentiment of the Committee that the Superintendent of Schools should have consultation with the responsible local officers and

11/3/13.

assume the same degree of responsibility for the executive management in California as for the other schools of the Woman's Board.

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Secretary.

A/S.

Regular Office Conference, 11/7/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Miss Finks, Mr. Allaben.

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HAINES. L/Craig, 10/14/13, in re need of surgical equipment. Voted to provide this immediately from the Building Fund, and if possible secure a special donation to replace the amount advanced.

TREMENTINA. L/Blake, 10/22/13, stating probable cost of needed operation at $300., and showing plans for carrying on the work during Miss Blake's enforced absence. Mr. Allaben recommended that provision be made at the Presbyterian Hospital for the reception of Miss Blake and the necessary operation, so that she might be at no expense for this, and it was agreed that she be so informed.

ANASCO. L/Baker, 10/26/13, asking for additional native teacher. This request was granted.

MOSSOP MEMORIAL SCHOOL. L/Childs, submitted for information.

EL RITO. L/Sawyer, 10/24/13, submitted for information as tending to suggest the unfitness of Miss Sawyer for work on this field.

LAWSON. L/G.I.Wilson, 11/14/13, asking for conference regarding the work in W. Va. and suggesting the advisability of our purchasing the manse at Lawson.

11/7/13.

TRANSFER. The following was allowed: Transfer from Eq. to Rep. Concord, $75., to pay for staking the grounds, etc.

MARINA SCHOOL. L/McAllister to Dr. Thompson, 10/21/13, L/Mrs. Gildersleeve to Dr. Thompson, L/Rowe, 10/21/13 and L/Hazen, Lo/20/13 in re appointment of Miss King as assistant to Miss Hazen. The matter was given careful consideration, and it was the unanimous judgment of the Conference that it would be positively unwise to recommission Miss King for work in Porto Rico.

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Secretary.

A/S.

Special Office Conference, 11/7/13.

Present: Mrs. Gildersleeve, Miss Fish, Miss Petrie, Mr. Allaben.

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Mr. Allaben presented his report of his recent visit to Lawson, Louisville and Mt. Vernon, and his conference with Miss Stockdale at Washington, Pennsylvania, regarding the work at Lawson. Miss Stockdale made the following proposal:

" If the manse at Lawson can be bought for $1,500. or thereabouts, I will furnish the money to buy it during the year 1914, and as early in the year as I can conveniently. The building after purchase to be used for the enlargement of the school and home as may best suit the plans of the Woman's Board of Home Missions. And it shall be called for my mother's sister - Eliza Clark - who lived with us until her death."

The Conference voted to authorize the Supt. of Schools to confer with the Chairman of the Home Mission Committee of Parkersburg Presbytery with a view to acquiring the property in question.

At the Conference of Workers at the Pattie C. Stockdale Memorial School the following workers were present: Miss Laura W. Pierson, Mr. George A. Reaugh, Miss Grace Twining, Miss Minnie B. Newcomb, Miss Evelyn Henderson, Miss Elizabeth M. Elliott, Miss Flora S. Dunton, Miss Margaret Doolittle.

11/7/13

The following outline of the policy of the Board with regard to the relationship to be maintained between the School and the Community Workers was presented:

1. The Board expects the same loyalty to the policies of the School from Community Workers as is demanded of the Principal and Teachers of the School.

2. It is not the duty of any worker to investigate complaints of students. These may be heard and should be reported to the Principal for her information, unless too trivial to notice.

3. It is the duty of each and every worker to do all in her power to secure worthy and deserving students for the School, and to cooperate with the Principal in maintaining the policies of the Board relative to the registration and discipline of pupils.

4. In the cases of prospective or former students whose welfare would, in the judgment of the Community Worker, be promoted by sending them to a more distant school, the Principal should always be consulted. If the Principal disapproves of the proposed course, the case should be referred to the Board for determination.

5. It is the positive duty of every worker to report to the Board any serious delinquency on the part of any other worker, first having discussed the delinquency with the worker in question and notified her that the report is to be made, in order that thus an opportunity may be given the person accused to answer the charges without delay. This same rule should apply to criticisms of methods of carrying on any phase of the work. In all such cases it is of the highest importance that both the discussion and any report that may result therefrom

11/7/13

be treated as matters of sacred confidence between the workers involved.

6. It will have to be borne in mind by all the workers that cases are bound to arise where the interests of individual students will conflict with the general policies of the School. In all such cases it is quite clear that the policies of the School must predominate, as the school should serve as the agent of the entire community and not be guided in its policies by isolated cases.

Secretary.

A/S.

Meeting held November 17, 1913.

Present:- Mrs. Gildersleeve, Miss Fish, Miss Petrie.

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PRESBYTERIAN HOSPITAL, SAN JUAN, P. R.

L,Ordway, 11/4/13, making request for third American nurse. Recommended that the matter be delayed until Mr. Allaben's return.

L/Holmes, 11/14/13, concerning registering the San Juan Hospital in the State of New York, and the assisting of nurses who may come to New York for further training. It was recommended that the first matter be left for Mr. Allaben's attention, and that Mrs. Gildersleeve take up correspondence with Miss Holmes in regard to the second matter.

OZONE, TENNESSEE.

L/Lewis, 11/9/13, in re repairing of piano. Voted that Miss Lewis be instructed to have the repair work done on the piano, the cost to be in the neighborhood of $25.

SAN JUAN, COLORADO.

L/Clements, 11/3/13, asking for further improvements in the way of a porch, etc. Voted that no action be taken until Mr. Allaben's return, in view of the fact that an appropriation for repairs was recently granted.

MARINA MISSION,P. R.

L/Hazen, 11/4/13, as this letter asked for permission to

change the style of fence mentioned in Miss Hazen's requisition for the year it was deemed wise to hold the matter for Mr. Allaben's recommendation.

SANTA FE, N. M.

L/McCollough 11/6/13, also L/Meeker, 11/5/13, in re assistance for Mrs. Morehead from the Emergency Fund. It was recommended that Mr. McCollough's letter be acknowledged and Miss Meeker notified that the officers wish further information in regard to the situation from her.

Dora M. Fish

Secretary.

Meeting held 12/1/13.

Present: Mrs. Gildersleeve, Miss Fish,
Miss Petrie.

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SYCAMORE. L/Childs, 11/11/13 and L/Fugate, 11/7/13, in re conditions at Sycamore and unfitness of Miss MacBride for the work. Referred th the School Department for acknowledgment. Action deferred until Mr. Allaben's return.

JUNIPER. L/Donnelly, 11/21/13 and L/Childs, 11/26/13, in re water supply and bill for well. Permission having been given for the work, it was agreed to instruct from School Department to send bills to Mr. Allaben. Conference voted that bills including pump should be paid from the Contingency Fund.

FLAG POND. L/Newberry, 11/10/13, in re furnace repairs. Referred to School Department to secure estimates.

HOT SPRINGS. L/Phillips to Gildersleeve, 11/26/13, asking substitute for Miss Shafer. Referred to School Department.

M J Petrie
Secretary pro tem.

P/NS.

Meeting held 12/10/13.

Present:- Mrs. Gildersleeve, Miss Fish.

HOME INDUSTRIAL SCHOOL. L/ Stephenson, 12/6/13, stating that the boiler for heating hot water baths, had given out, together with the stove connecting the same. The expense of a new boiler and connections will be about $250. Voted to allow the purchase of the boiler, the cost to be charged to the Contingency Fund.

LANGDON MEMORIAL SCHOOL. T/McCord, 12/9/13, as follows: "Water supply condemned by State Board of Health. Difficult to sterilize for so large a number. If it seems best to close until after Christmas am I authorized to do so. Source of trouble not on the ground but at spring. Member of State Board coming this week." Voted to send the following reply:-

"Decision to close school left to your judgment. Run no risks. What is your recommendation to meet the situation in future?"

CRAB ORCHARD, TENN. L/Adams, 12/4/13, suggesting that property consisting of school-house and teacher's home be sold. Voted that the property be offered for sale at the prices named in the letter.

Dora M. Fish
Secretary.

Meeting held 12/19/13

Present:- Mrs. Gildersleeve, Miss Fish, Miss Petrie.

GANADO, ARIZONA. L/Moore,12/10/13, - making requisition for $115.- account of repairs. Decided to ask for further light on the subject as from the correspondence on file it is not clear as to whether authority was given for the use of certain of the special $500 appropriation for current expenses, for repairs.

JEMEZ, NEW MEXICO. L/Bloom. 12/11/13, enclosing resignation, and requesting the appointment of Miss McCormick in her place. Voted to accept the resignation but it was decided that the matter of another worker for this field be held over until Mr. Allaben's return on account of the fact that the future of the field has been under discussion for some time.

ALLISON-JAMES SCHOOL. L/Meeker, 11/25/13, concerning the recent illness of Mrs. Morehead and the advisability of granting her an appropriation from the Emergency Fund. Voted after careful consideration of the letter that no appropriation be made.

VARDY, TENNESSEE. L/Adams, 11/29/13, describing the condition of Miss Rankin's home, and the need of certain furnishings. Voted to grant $50 from the Contingent Fund for necessary equipment, the amount to be secured as a special if possible.

Dora M. Fish
Secretary.

Meeting held 12/23/13

Present:- Mrs. Gildersleeve, Miss Fish.

DWIGHT, OKLAHOMA. L/Robe, 12/20/13, calling attention to request for the purchase of certain land, on which an option is now held. Voted to grant $1200.- for 14 acres as per Mr. Robe's letter of October 17th, 1913, the purchase having been recommended by Mr. Allaben' after his visit to Dwight.

Dora M. Fish

Secretary.

Meeting held 12/29/13.

Present:- Mrs. Gildersleeve, Miss Fish,
Miss Petrie.

NORTH FORK, CALIFORNIA. L/Allaben/Fish, 12/22/13, asking that the following equipment be purchased for the North Fork school:-

2 sewing machines

dishes as per list sent by Miss Damkroger to School Department.

11 Mattresses - 36"

7 Mattresses - 30"

15 pairs army blankets

3 table cloths - 5 yds. long

3 dozen table napkins

Voted to allow the purchase of these articles from the Contingent Fund.

PENASCO, NEW MEXICO. L/Garcia/Olin, 12/22/13, stating that the prospective buyer of the Penasco property had refused the proposition of paying monthly installments of $20. Voted to allow him to take the property on the basis first presented by Mr. Cosme Garcia whereby the monthly payments should be $10.

Dora M. Fish

Secretary.